HANCOCK COUNTY, SS

STATE OF MAINE

To Samuel Friend

A Constable for the Town of Brooklin, in said County

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Brooklin, in said county and state, qualified by law to vote in town affairs, to meet at the Brooklin Town Office on Friday, the 5th day of April A.D. 2024 at 2:00 P.M., then and there to act upon Article M1 and by secret ballot on Article M2 as set out below, the polling hours therefore to be from 2:00 P.M. until 6:00 P.M. And to notify and warn said inhabitants to meet at the Brooklin School Gymnasium in said town on Saturday, the 6th day of April, A.D. 2024 at 9:00A.M., then and there to act on Articles M3 through M72, and Articles S1 through S19, as set out below, to wit:

M1. To choose a moderator to preside at said Town Meeting.

M2. To elect all municipal officers and school committee members as required to be elected.

M3. To see what sums the Town will vote to approve as **Compensation** for the following officers:

Recommended by Select Board:

First Selectman: \$12,070.00 Selectman: \$10,573.00 Selectman: \$10,573.00 Tax Collector: \$23,274.00 Treasurer: \$12,028.00 Clerk: \$15,059.00 Registrar of Voters: \$2,974.00 Admin. Asst./Dep. Clerk/Tax Collector: \$13,853.00 Road Commissioner, Code Enforcement Officer, Animal Control Officer, and all other compensations to be determined by Selectmen.

M4. To see if the town will vote to allow the Select Board to appoint all other Town Officials.

M5. To see what sum the town will vote to raise and appropriate for **Administration** for the following tax year. Any overdraft to come from the Undesignated Fund Balance.

Prior year \$157,742.00

(Recommended by the Select Board \$197,000)

2024-2025 Brooklin School Warrant Articles

SI. To see what sum the Town will authorize the School Committee to expend for PreK-12 Regular Instruction. School Committee Recommends: \$876,752.45. *This article includes regular elementary and secondary education accounts. Prior Year* \$960,598.08.

S2. To see what sum the Town will authorize the School Committee to expend for Special Education. School Committee Recommends: \$457,018.58. *This article includes special education instruction and administration accounts. Prior Year* \$247,460.16.

S3. To see what sum the Town will authorize the School Committee to expend for Career and Technical Education (CTE). School Committee Recommends: \$5,000.00. *Prior Year* \$5,000.00.

S4. To see what sum the Town will authorize the School Committee to expend for Other Instruction. School Committee Recommends: \$38,835.05. *This article includes extra and co curricular accounts. Prior Year* \$22,155.28.

S5. To see what sum the Town will authorize the School Committee to expend for Student and Staff Support. School Committee Recommends: \$121,564.84. *This article includes guidance, school nurse (health), technology, curriculum development, staff development, school library and student assessment accounts. Prior Year \$139,794.98.*

S6. To see what sum the Town will authorize the School Committee to expend for System Administration. School Committee Recommends: \$108,243.96. *This article includes the school committee, superintendent's office and central office services accounts. Prior Year* \$95,384.97.

S7. To see what sum the Town will authorize the School Committee to expend for School Administration. School Committee Recommends: \$181,059.37. This article includes the school principal office account. *Prior Year* \$161,898.48.

S8. To see what sum the Town will authorize the School Committee to expend for Transportation and Buses. School Committee Recommends: \$220,843.06. *This article includes the bus contract/bus fuel account. Prior Year \$197,917.00.*

S9. To see what sum the Town will authorize the School Committee to expend for Facilities Maintenance. School Committee Recommends: \$211,728.67. *This article includes a school building maintenance and operation account. Prior Year* \$246,493.58.

S10. To see if the Town will vote to authorize the School Committee to expend in All Other Expenditures. School Board Recommends: \$0 *Prior Year \$0*

S11. To see what sum the Town will appropriate for the school administrative unit's contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act (School Committee Recommends: \$952,960.19) and to see what sum the town will raise as the municipality's contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes Title 20-A, \$15688. School Committee Recommends: \$952,960.19 *Prior year \$1,133,574.39*.

<u>State-Mandated Explanation: The Towns contribution to the total cost of funding public</u> education from pre-kindergarten to grade 12 as described in the Essential Programs and <u>Services Funding Act is the amount of money determined by state law to be the minimum</u> <u>amount (\$952,960.19) that the town must raise in order to receive the estimated amount</u> (\$47,606.42) of state dollars.

S12. (Written Ballot Required) To see if the Town will raise and appropriate \$894,040.10 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$894,040.10 as required to fund the budget recommended by the school committee. School Committee Recommends: \$894,040.10. *Prior year \$860,013.14*

State-Mandated Explanation: The additional local funds are those locally raised funds over and above the towns local contribution to the total cost of funding public education ft.om pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the Towns budget for educational programs.

S13. To see what sum the Town will authorize the School Committee to expend for the fiscal year beginning July 1, 2024 and ending June 30, 2025 from the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, additional local funds for school purposes under the Maine Revised Statutes, Title 20 A,§15690, sabbatical reserve account funds, unexpended balances, tuition receipts, local appropriations, state subsidy and other receipts for the support of schools. School Committee Recommends: \$2,221,045.98. *Prior year \$2,076,702.53.*

S14. To see what sum the Town will raise and appropriate for Food Service. School Committee Recommends: \$53,350.77. *Prior year* \$36,625.44

S15. Shall the Town vote to accept the categories of estimated funds listed below as provided by the Maine State Legislature?

Category Anticipated Amount	
ES.EA. Funds	\$31,166.05
State Subsidy	\$47,606.42
School Lunch Reimbursement	\$40,000.00

Special Educ. Local Entitlement \$27,669.53

SI 6. To see if the Town will authorize the School Committee to expend grant monies in addition to expenditures approved in the regular school budget.

SI 7. To see if the Town will authorize the School Committee to transfer up to 5% between cost centers, not to exceed the total spending allocation for the 2024-2025 school year, to balance accounts.

Reasons: Under Maine Law only the voters can give authority for the School Committee to transfer up to 5% between cost centers. By granting this authority now, it would eliminate the calling of a special town meeting, if necessary, to balance accounts.

SI8. To see if the Town will authorize the School Committee to transfer \$157,000.00 from the Undesignated Fund to the Facility and Maintenance Reserve Fund and to be expended in the 2023-2024 fiscal year.

The purpose of this is to allow funds to pay for legal fees and architectural fees incurred during the renovation referendum planning that were not in the general fund budget.

S19. To see if the Town will authorize the School Committee to transfer \$141,000.00 from the Undesignated Fund to the Facility and Maintenance Reserve Fund.

The purpose of which assigns funds to pay for future repairs to school buildings and grounds.

Reserve Account Balances from the 2022-2023 Audit

Technology	\$9,426
Tuition	\$45,461
Maintenance	\$135,398
Sabbatical	\$2,205
Bus Fuel	\$6,206
School Lunch Fund	\$19,978
Insurance	\$617

ARTICLE S20 AUTHORIZES A \$570,000 DRINKING WATER STATE REVOLVING <u>FUND LOAN</u>

Article S20: To see if the Town will vote to approve the installation of PFAS treatment infrastructure at Brooklin New Elementary School (the "Project") to be funded through the State's Drinking Water State Revolving Fund program; and to authorize the Town Treasurer and the Chair of the Select Board to enter into a loan agreement with the Maine Municipal Bond Bank (the "Bond Bank") to borrow up to \$570,000 for the Project, with principal forgiveness of 90% of the Project costs (up to \$513,000) and to issue a general obligation bond in the name of the Town of Brooklin in a principal amount of up to \$57,000 (the "Bond"); and to expend up to \$57,000 from the Facility and Maintenance Reserve Fund to prepay the Bond.

The Select Board recommends the adoption of this article – Voted $_2_$ -Y. The School Committee recommends the adoption of this article – Voted $_2$ -Y_.

TOWN OF BROOKLIN FINANCIAL STATEMENT

1. Total Town Indebtedness

Bonds Outstanding and Unpaid\$0Bonds Authorized but Unissued\$0Bonds to be Issued if this Article is Approved\$57,000 (to be prepaid)Total:\$57,000

2. Estimated Costs of Proposed Bonds

The estimated costs of this bond issue will be \$57,000 principal and \$0.00 in interest.

3. Validity

The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above Estimated Costs of Proposed Bonds. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Tammy Andrews, Treasurer Town of Brooklin

END OF SCHOOL ARTICLES

M6. To see what sum the town will vote to raise and appropriate for **Social Security** and **Medicare**

Prior year \$17,000.00

(Recommended by the Select Board \$18,000.00)

M7. To see if the town will vote to transfer \$25,000.00 from the unassigned fund balance to fund a reserve account to be used as seed/match money to leverage grant funds as they become available.

M8. To see what sum the town will vote to raise and appropriate for Insurance for the following tax year.Prior year \$21,000.00 (Recommended by Select Board \$20,000.00)

M9. To see what sum the town will vote to raise and appropriate for **Insurance** for the **Brooklin Fire Company** for the following tax year.

Prior year \$3,000.00 (Recommended by Select Board \$4,000.00)

M10. To see what sum the town will vote to raise and appropriate for **Town Building Maintenance Reserve** for the following tax year. Prior year \$3,500.00.00 (Recommended by Select Board \$3,500.00)

M11. To see what sum the town will vote to raise and appropriate for the **Old Town Office Maintenance Reserve** for the following tax year. Prior year \$0 **Recommended by Select Board** \$2,500.00)

M12. To see what sum the town will vote to raise and appropriate for the **Installation of Two Heat Pumps** in the Town Office for the following tax year Prior year \$0. (Recommended by the Select Board \$14,000.00)

M13. To see what sum the town will vote to raise and appropriate for **Revaluation and Assessment**.

Prior year \$10,500.00 (Recommended by Select Board \$12,500.00)

M14. To see what sum the town will vote to raise and appropriate for Animal Control for the
following tax year.Prior year \$2,500.00(Recommended by Select Board \$100.00)

M15. To see what sum the town will vote to raise and appropriate for **Contingency** for the following tax year. Prior year \$5,000.00 (Recommended by Select Board \$8,000.00)

M16. To see what sum the town will vote to raise and appropriate for **General Assistance** for the following tax year. Any overdraft to come from the Undesignated Fund Balance.

Prior year \$5,000.00 (Recommended by Select Board \$5,000.00)

M17. To grant authority to the Select Board to apply, receive, and spend grant money for the allowed services as provided by ARPA funding, federal funding, private organizations, and/or State funding.

M18. To see what sum the town will vote to raise and appropriate for the July 4th Activities for the following tax year.
Prior year \$2,800.00 (Recommended by Select Board \$5,000.00)

M19. To see what sum the town will vote to raise and appropriate for Memorial Day Activities for the following tax year.
Prior year \$400.00 (Recommended by Select Board \$400.00)

M20. To see what sum the town will vote to raise and appropriate for **Recreation** for the following tax year. Prior year \$1,500.00 (Recommended by Select Board \$1,500.00)

M21. To see what sum the town will vote to raise and appropriate for Veteran's Graves account for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$4,500.00 (Recommended by Select Board \$5,000.00)

M22. To see what sum the town will vote to raise and appropriate for **Street Lights** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$7,300.00 (Recommended by Select Board \$7,500.00)

M23. To see what sum the town will vote to raise and appropriate for Law Enforcement and Safety Patrols by the Hancock County Sheriff's Dept. for the following tax year. Prior year \$6,000.00 (Recommended by Select Board \$7,000.00)

M24. To see what sum the town will vote to raise and appropriate for the **Shellfish Warden** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$100.00 (Recommended by Select Board \$18,000.00)

M25. To see what sum the town will vote to raise and appropriate for the **Code Enforcement Officer** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$12,000.00 (**Recommended by Select Board \$**14,000.00)

M26. To see what sum the town will vote to raise and appropriate for the **Former Town Dump** for the following tax year.

Prior year \$500.00 (Recommended by Select Board \$500.00)

M27. To see what sum the town will vote to appropriate from boat excise to the **Landings** Account. Any overdraft to come from the Undesignated Fund Balance. Prior year \$5,000.00 (Recommended by Select Board \$5,000.00)

M28. To see what sum the town will vote to raise and appropriate for improvements to BridgesPoint Landing. Any overdraft to come from the Undesignated Fund Balance.Prior year \$7,500.00(Recommended by Select Board \$7,500.00)

M29. To see what sum the town will vote to raise and appropriate for the **Town Tennis Court Reserve Account.** Prior year \$1,500.00 (Recommended by Select Board \$5,000.00)

M30. To see if the town will vote to raise and appropriate the sum of \$1,500.00 for HospiceVolunteers of Hancock County for the following tax year.Prior year \$1,500.00(Recommended by Select Board \$1,500.00)

M31. To see if the town will vote to raise and appropriate the sum of \$250.00 for WIC Nutrition Program for the following tax year. Prior year \$450.00 (Recommended by Select Board \$250.00) M32. To see if the town will vote to raise and appropriate the sum of \$470.00 for **Downeast Transportation** for the following tax year.

Prior year \$470.00 (Recommended by Select Board \$470.00)

M33. To see if the town will vote to raise and appropriate the sum of \$1,500.00 for **Eastern** Area Agency on Aging for the following tax year.

Prior year \$1,410.00 (Recommended by Select Board \$1,500.00)

M34. To see if the town will vote to raise and appropriate the sum of \$2,500.00 for **Northern Light Home Care & Hospice** for the following tax year.

Prior year \$5,000.00

(Agency Requested \$5,000.00) (Recommended by Select Board \$2,500.00)

M35. To see if the town will vote to raise and appropriate the sum of \$2,100.00 for Nichols Day Camp for the following tax year. Prior year \$1500.00 (Recommended by Select Board \$2,100.00)

M36. To see if the town will vote to raise and appropriate the sum of \$23,983.00 for Peninsula
Ambulance Corps for the following tax year.
Prior year \$21,916.00 (Recommended by Select Board \$23,983.00)

M37. To see if the town will vote to raise and appropriate the sum of \$650.00 for American Red Cross Maine for the following tax year. Prior year \$650.00 (Recommended by Select Board \$650.00)

M38. To see if the town will vote to raise and appropriate the sum of \$100.00 for **Yesterday's Children Inc.** for the following tax year. Prior year \$0 (Recommended by Select Board \$100.00)

M39. To see if the town will vote to raise and appropriate the sum of \$4,000.00 for **Down East Family YMCA** for the following tax year. Prior year \$4,000.00 (Recommended by Select Board \$4,000.00)

M40. To see if the town will vote to raise and appropriate the sum of \$827.00 for Life Flight of Maine for the following tax year.Prior year \$827.00 (Recommended by Select Board \$827.00)

M41. To see if the town will vote to raise and appropriate the sum of \$2,836.47 for DownEastCommunity Partners for the following tax year. (formerly WHCA and CFO)Prior year \$1,800.00(Recommended by Select Board \$2,836.47)

M42 To see if the town will vote to raise and appropriate the sum of \$275.00 for **Loaves and Fishes Food Pantry** for the following tax year. Prior year \$0 (Recommended by Select Board \$275.00) M43. To see what sum the town will vote to raise and appropriate to assist the **Odd Fellows** with maintenance of the flags flown in Brooklin.

Prior year \$250.00 (Recommended by Select Board \$250.00)

M44. To see if the town will vote to raise and appropriate \$16,000.00 for **Friend Memorial** Library for the following tax year. Prior year \$16,000.00 (Recommended by Select Board \$16,000.00)

M45. To see what sum the town will vote to raise and appropriate for the **Fire Department** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$59,525.00 (Recommended by Select Board \$65,000.00)

M46. To see what sum the town will vote to raise and appropriate for the Fire Truck Reserve account for the following tax year.Prior year \$15,000.00 (Recommended by Select Board \$25,000.00)

M47. To see what sum the town will vote to raise and appropriate for the **Fire Department Gas and Clothing Allowance** for the following tax year.

Prior year \$12,000.00 (Recommended by Select Board \$12,000.00)

M48. To see what sum the town will vote to raise and appropriate for **E911 Signage** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$250.00 (Recommended by Select Board \$250.00)

M49. To see what sum the town will vote to raise and appropriate for **Septic Sludge Disposal** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$12,000.00 (Recommended by Select Board \$12,000.00)

M50. To see what sum the town will vote to raise and appropriate for **Solid Waste Disposal** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$178,000.00 (Recommended by Select Board \$200,000.00)

M51. To see if the Town will vote to raise and appropriate \$80,000.00 to complete funding for the Hale's Hill Culvert replacement. (matching funds with the Town of Sedgwick) Prior year \$0 (Recommended by Select Board \$80,000.00)

M52. To see what sum the town will vote to raise and appropriate for the **Maintenance of Town Roads** for the following tax year. Any overdraft to come from the Undesignated Fund Balance.

Prior year \$149,500.00

(Recommended by Select Board \$190,000.00)

M53. To see what sum the town will vote to raise and appropriate for **Road Reconstruction and Paving** for the following tax year. Any overdraft to come from the Undesignated Fund Balance.

Prior year \$125,000.00

(Recommended by Select Board \$150,000.00)

\$113,892.00 raised from property taxes and \$36,108.00 appropriated from LRAP funds

M54. To see what sum the town will vote to raise and appropriate for the **Road Reconstruction and Paving Reserve** account for the following tax year.

Prior year \$10,000.00

(Recommended by Select Board \$10,000.00)

M55. To see what sum the town will vote to appropriate from auto excise taxes for **Winter Roads** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$231,802.00 (Recommended by Select Board \$250,538.00)

M56. To see if the Town will authorize the Select Board to transfer funds from the unassigned fund balance to make up the difference should auto excise tax income fall short of the article M55 recommended amount for Winter Roads; and if the boat excise tax falls short of the article M27 recommended amount for the Landings Account.

M57. To see what sum the town will vote to raise and appropriate for **Winter Roads Salt** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$35,000.00 (Recommended by Select Board \$30,000.00)

M58. To see what sum the town will vote to raise and appropriate for **Salt Shed Expenses** for the following tax year. Any overdraft to come from the Undesignated Fund Balance. Prior year \$2180.00 (Recommended by Select Board \$2,300.00)

M59. To see what sum the town will vote to raise and appropriate for **Public Works Equipment** Prior year \$0 (Recommended by Select Board \$7,500.00)

M60. To see what sum the town will vote to raise and appropriate for the town **Climate Response Committee** for the following tax year Prior year \$0 (Recommended by Select Board \$500.00)

M61. To see what sum the town will vote to raise and appropriate for an intern to support the **Community Resilience Program.** Prior year \$14,000.00 (Recommended by Select Board \$14,000.00)

M62. To see if the Town will vote to adopt the **"2023 Town of Brooklin Comprehensive Plan"** as the Town's new Comprehensive Plan.

M63. Shall an ordinance amendment entitled "**Proposed Amendment to the Site Plan Review Ordinance Brooklin, ME**" be enacted to amend the existing Ordinance entitled "Site Plan Review Ordinance Brooklin, ME" (last amended 4/6/2013)? (*An attested copy of the ordinance amendment is attached to and posted with this warrant and copies of the proposed amendment and the complete existing Site Plan Review Ordinance Brooklin, ME are available at the Town Office and at brooklinmaine.com*)

M64. Shall an ordinance entitled **"Board of Appeals Ordinance of the Town of Brooklin, ME**" be enacted? (*An attested copy of the ordinance is attached to and posted with this warrant and copies are also available at the Town Office and at brooklinmaine.com*) M65. Shall the title the **"Notice of Intent to Alter or Construct Structures Ordinance Town of Brooklin"** (last amended 11/28/2023) ordinance be amended to be entitled "Brooklin Notice of Intent to Alter or Construct Structures Ordinance"?

(An attested copy of the ordinance is attached to and posted with this warrant and copies of the proposed ordinance amendment and the existing Notice of Intent to Alter or Construct Structures Ordinance Town of Brooklin are available at the Town Office and at brooklinmaine.com)

M66. To see what sum the town will vote to raise and appropriate for Planning BoardExpenses. Any overdraft to come from the Undesignated Fund Balance.Prior Year \$ 15,000.00(Recommended by the Select Board \$2,500.00)

M67. To see what sum the town will vote to transfer the balance of the Comprehensive Plan Update account to cover unforeseen prior year **Appeals Board legal expenses** approximately \$9,000.00

M68. To see if the town will vote to fix a date when taxes will be due and payable and to see if the town will fix a rate of interest to be charged on taxes unpaid after said date. All real estate and personal property taxes for the fiscal year July 1, 2024, through June 30, 2025, shall be due and payable as follows: the town shall collect taxes on a semi-annual basis; one half due August 31, 2024, and the last half due January 31, 2025, and that 8.5% interest, per annum, be charged on all unpaid taxes after each due date.

M69. To see if the town will vote to authorize the Select Board to borrow funds, if necessary, in anticipation of tax revenues to be repaid from 2024-2025 fiscal year municipal taxes.

M70. To see if the Town of Brooklin will authorize the Select Board, on behalf of the Town, to sell and dispose of, by sealed bid on such terms as they may deem advisable and in the best interest of the Town, any real estate acquired by the Town for nonpayment of taxes thereon, and to execute a quit claim deed for such real estate. Before putting the real estate out to bid, the Selectmen shall authorize the Treasurer to offer the real estate to the immediate prior owner of record, his/her estate, heirs or assigns on or before a date certain, for the total taxes, costs and interest owed. The Select Board shall use the special sale process required by 36 M.R.S. §943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s). In the event the real estate is to be sold by sealed bid, a notice of the time, date, and place for the submission of bids and opening of said bids shall be published in a newspaper of general circulation in Brooklin at least two weeks prior to the date of the bid opening and posted for two weeks at the Post Office and two other conspicuous places in Brooklin.

M71. (Written ballot required) To see if the town will vote to increase the property tax levy limit of \$822,381.93 established for the Town of Brooklin by state law in the event the municipal budget approved under the previous articles will result in a tax commitment that is greater than that property tax levy limit.

M72. To see if the town will vote to hold the Annual Town Elections and Meeting on Friday, April 4th and Saturday April 5th, 2025.

The Registrar of Voters hereby gives notice that she will be available at the Brooklin Town Office on April 4th, 2025, beginning at 1:30 P.M. to conduct voter registration and changes.

Adopted this 12th day of March 2024 Select Board of Brooklin

David Reiley, Chair

Attest:

Stacia Nevin

Heather Candage, Brooklin Clerk